

Historic Preservation Commission

Town of East Windsor

11 Rye Street, East Windsor, CT 06016

Minutes of Special Meeting

Thursday, January 8th, 2015 at 6:30 PM

These minutes are not official until approved at a subsequent meeting.

Members Present: Kirk Montstream, Jessica Bottomley, Karla Bagdikian, Scott Morgan (arrived at 6:45 PM), and Courtney Gaylor (arrived at 6:45 PM)

Members Absent: Barbara Smigiel.

Others: Paul Hunter.

Vice- Chairperson Kirk Montstream called the meeting to order at 6:40 PM.

I. Establish a Quorum

A quorum was established.

II. Approval of Minutes

Minutes were reviewed of the meetings on November 13th, 2014 and December 11th, 2014.

It was **MOVED** (Montstream) and **SECONDED** (Bagdikian) and **PASSED** (U) that the minutes from November 13th, 2014 and December 11th, 2014 be accepted without corrections.

III. Correspondence:

- a. Demolition Permit Application for 99 Thrall Road, East Windsor

IV. Public Participation:

- a. None

V. Added Agenda Items:

- a. None

VI. Old Business

- a. **District 12 Schoolhouse:** No further developments at this time. It was determined that due to the lack of developments with the District 12 Schoolhouse at this time, it will be removed from the agenda.
- b. **Melrose Historic District:** the sign placement is still in discussion. Kirk Montstream will speak with the town offices to determine a place to store the sign until it is placed in the district. Currently, the sign is being stored on the property of Chairperson Smigiel.
- c. **Driving Tour:** No new information at this time.
- d. **Future Projects:** Discussion continued about the projects the commission should focus on for 2015.

It was **MOVED** (Bottomley) and **SECONDED** (Bagdikian) and **PASSED** (U) that the primary goals of the commission should be on cemetery preservation, expanded information on the commission's section of the town website, and preservation of the Warehouse Point Grammar School.

VII. New Business

a. Election of Officers:

It was **MOVED** (Bottomley) and **SECONDED** (Bagdikian) and **PASSED** (U) that Kirk Montstream be nominated for the position of Chairperson of the East Windsor Historic Preservation Commission for 2015. It was **MOVED** (Morgan) and **SECONDED** (Bagdikian) and **PASSED** (U) that the nomination for Chairperson be closed.

It was **MOVED** (Gaylor) and **SECONDED** (Bagdikian) and **PASSED** (U) that Jessica Bottomley be nominated for the position of Vice-Chairperson of the East Windsor Historic Preservation Commission for 2015. It was **MOVED** (Morgan) and **SECONDED** (Bagdikian) and **PASSED** (U) that the nomination for Vice-Chairperson be closed.

It was **MOVED** (Gaylor) and **SECONDED** (Morgan) and **PASSED** (U) that Karla Bagdikian be nominated for the position of Secretary of the East Windsor Historic Preservation Commission for 2015. It was **MOVED** (Morgan) and **SECONDED** (Bottomley) and **PASSED** (U) that the nomination for Chairperson be closed.

It was **MOVED** (Bottomley) and **SECONDED** (Gaylor) and **PASSED** (U) that Kirk Montstream be accepted for the position of Chairperson, Jessica Bottomley be accepted for the position of Vice-Chairperson, and Karla Bagdikian be accepted for the position of Secretary, all of the East Windsor Historic Preservation Commission for 2015.

- b. **Demolition Delay:** The commission members reviewed the Demolition Permit Application for 99 Thrall Road.

It was **MOVED** (Morgan) and **SECONDED** (Gaylor) and **PASSED** (U) that no action be taken by the East Windsor Historic Preservation Commission in regards to the Demolition Permit Application for 99 Thrall Road.

VIII. Adjournment

It was **MOVED** (Bottomley) and **SECONDED** (Morgan) and **PASSED** (U) that East Windsor Historic Preservation commission adjourn at 7:30 PM.